



HAMERSLEY
ATHLETICS CENTRE

AGE GROUP COORDINATOR



SIGN IN BY **7:30AM** AND BE
READY FOR THE FIRST EVENT
CALLS AT **7:45AM**.



Stay with your age group until all events for the group have been completed.



Collect the age group tablet and radio from the upstairs office.



Ensure parent helpers are available at field sites.
If additional help is required, ask spectating parents to assist.



Assist field official volunteers with recording results directly into **ResultsHQ** using the tablet.



Notify the **Arena Manager** immediately if a record is equalled or broken during a field event.



If there are not enough helpers at a field site, ask athletes to find their parents to assist. All requests for parent helpers must be directed through the athletes and their parents — **not** to the Roster Tent or Control Room (Announcer).



Assist with marshalling athletes for track events.



Radio **Control Room** at the completion of each event, including both track and field events.



Assist with parent queries. Only **Age Group Coordinators** should approach or contact **Control Room** for assistance.



At the end of the age group's competition program, return the tablet and radio to the upstairs office and ensure both devices are placed on charge ready for the following week.



IMPORTANT: Parent-helper requirements are managed by the **Age Group Coordinator**. Please **do not** direct athletes or parents to the Roster Tent or Control Room to find field-site helpers.



Thank you for helping make our competition a success!



HAMERSLEY
ATHLETICS CENTRE

FIELD OFFICIALS

**DISCUS • SHOT PUT • VORTEX
TURBO JAVELIN • JAVELIN**



**SIGN IN AT FIRST CALL
AND HEAD TO YOUR EVENT SITE.**

The Age Group Coordinator will
record results via tablet.



MEASURE OUT CENTRE RECORD.

- Ensure athletes are **not** using implements before warm up throws/competition has started.



OFFICIATE EVENT WHILE ATHLETES COMPETE.

- Ensure safe throws and correct processes are followed (ie, athletes must walk out the back of the throwing circle).



ASSIST AGE GROUP COORDINATOR AND PARENT HELPERS IN MEASURING AND RECORDING RESULTS.

- This will require the help of 3–4 parents to supervise athletes, retrieve throwing implements, spike distances and measure.



AGE GROUP COORDINATOR TO RADIO INTO CONTROL TO ADVISE WHEN THE EVENT IS COMPLETE.



IMPORTANT NOTES:



- Javelin athletes (U12+) are to be collected from the Southern Marshal tent and safely walked across the track to the middle of the arena. Only parents helping to run the event are allowed in centre arena.



- Notify Arena Manager immediately if a record is equalled or broken.



- Any requests for parent helpers for field sites should be directed straight back to the Age Group Coordinator.



- Parent queries should go straight to their Age Group Coordinators, with only the Coordinators contacting Control.



Training and support is available as required.

Thank you for helping make our events safe, fair and fun!

Thank you!



Your time and support
help keep our club running
and our athletes fuelled
for success!





HAMERSLEY
ATHLETICS CENTRE

FIELD OFFICIALS

**LONG JUMP • TRIPLE JUMP •
HIGH JUMP**



**SIGN IN AT FIRST CALL
AND HEAD TO YOUR EVENT SITE.**

The Age Group Coordinator will
record results via tablet.



MEASURE OUT CENTRE RECORD.

- Ensure athletes are **not** using implements before warm up jumps/competition has started.



OFFICIATE EVENT WHILE ATHLETES COMPETE.

- Ensure safe jumps and correct processes are followed.



ASSIST AGE GROUP COORDINATOR AND PARENT HELPERS IN MEASURING UP DISTANCES AND RECORDING RESULTS.

- This will require the help of 3–4 parents to supervise athletes, move jump mats, raise high jump bars, spike distances and measure.



AGE GROUP COORDINATOR TO RADIO INTO CONTROL TO ADVISE WHEN THE EVENT IS COMPLETE.



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IMPORTANT NOTES:



- Notify Arena Manager immediately if a record is equalled or broken.



- Any requests for parent helpers for field sites should be directed straight back to the Age Group Coordinator.



- Parent queries should go straight to their Age Group Coordinators, with only the Coordinators contacting Control.

Thank you!



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